



We Clean Easy - Privacy Policy

Introduction

The following privacy policy outlines how We Clean Easy collects, uses, protects and transfers your data.

The data protection officer/data owner for the organisation is Phil Price. You can contact the data protection officer/data owner by sending an email to info@wecleaneasy.com or writing to:

Phil Price
We Clean Easy
Unit 10
Palmerston Workshop
Palmerston Road,
Barry
CF63 2YZ

Personal data collected

The personal data that we may collect is:

Name
Home address
Email Address
Phone number

Purpose and Legal Basis for Processing Your Data.

We Clean Easy takes your privacy seriously, and we will never sell or rent your data to any third party. Sharing of your data and direct marketing activities are only carried out with your express consent, which you are free to withdraw at any time.

We need to obtain and process your data to provide our products and services and fulfil our business and legal obligations. We will never collect any personal information from you that we do not need or retain any data that is no longer necessary for the purposes specified in this notice.

Unit 10
Palmerston Workshop
Palmerston Road,
Barry
CF63 2YZ

01446 502 078
info@wecleaneasy.com



Where we request sensitive personal data from you, the reason(s) for the request will be given along with the purposes of the processing. Explicit consent through a signature will always be required for us to obtain and process your information.

Who is processing my data?

We Clean Easy, Palmerston Workshop, Palmerston Road, Barry, CF63 2YZ, are the data controller and processes your personal information for the purposes laid out in this privacy notice.

The personal data that we collect is:

- Collect specific personal data (name, address, email, contact number) required to enter into a contract to sell a product or service.
- Engage in communication with you, including confirmation and reminders of appointments and cancelling or changing services requests.
- Ensure a safe service and provide industry-standard advice.
- Select relevant offers, promotions and information for you.
- Estimate the number of customers we have.
- Hold personal data that is required by law or to respond to legal process.
- Hold for insurance purposes
- Store customer records.

Your rights as the individual

If We Clean Easy holds your data, you have certain rights over it.

Where you have provided consent for us to contact you as part of our marketing services, you have the right to modify or withdraw your consent. At any time, by using the unsubscribe option accompanied by all of our direct marketing or contacting the We Clean Easy Data Officer.

You also have the right:

- To be informed of how your data will be used before it is collected.
- To access your data and to information on how your data is used after it has been gathered.
- To have personal data corrected if it is incomplete, inaccurate or out-of-date.
- To request the removal or deletion of personal data where there is no compelling reason for its continued processing.
- To restrict processing, to 'block' processing of your data.

Unit 10
Palmerston Workshop
Palmerston Road,
Barry
CF63 2YZ

01446 502 078
info@wecleaneasy.com



- To data portability, having your data moved, copied or transferred to another organisation in an easily readable format.
- To object to direct marketing from us.

Special categories of personal data collected

We Clean Easy asks for consent before gathering and processing this information. At any time after giving consent, you can withdraw your consent, subject to legal, insurance and contractual restrictions (see more on 'your rights as an individual'). Your privacy is very important to us, and we only use this information for determining your individual needs.

Process of collection

Your data is collected when you provide it to us, our website, over the phone, at We Clean Easy, by email, social media, in writing or any other means you provide it to us. Information is stored digitally, as well as some level of paper record keeping.

Data Sharing

We Clean Easy does not share your personal information with any third party without your prior consent, other than those already disclosed in this privacy policy or as part of our legal obligations under the relevant data protection laws.

Use of Data Processors

Data processors are third parties who provide some elements of our business services for us. Where we use a third party, we have strict agreements governing the processing of your data, on which no action can be taken without instruction from us. The third parties with whom we work will never share or disclose your personal information and will hold it securely at all times.

How Long Do We Keep Your Data?

We Clean Easy retains your data for as long as necessary to provide you with our services as our client. We Clean Easy is required under tax laws to keep your data for a minimum of 7 years.

- The criteria for which we would continue to process your personal information include:
- Where there is a legal basis, obligation or legitimate interest to continuing processing your personal information



- Where the processing is necessary for the establishment, exercise or defence of legal Claims

Consequences of not providing your personal information to We Clean Easy.

If you want to purchase a product or service from We Clean Easy, certain personal information is required to enter into a contract with you. We Clean Easy will not be able to enter into a contract with you to fulfil an attempt to purchase a product or service if you do not provide your personal information.

As noted in this privacy statement, we are processing your data to comply with legal and statutory obligations and in the performance of a contract. You can always choose not to provide personal information; however, we will not offer certain products and services in these instances.

Complaints

If you want to complain about how your data was gathered or how it is being used by We Clean Easy or a third party. Or you are not satisfied about how a complaint has been handled. You retain the right to log a complaint directly with the supervisory authority and the We Clean Easy Data Protection Officer/ GDPR Owner.

Contact Information:

Data Protection Commissioner,
Information Commissioner's Office
Water Lane
Wilmslow
Cheshire
SK9 5AF
T: +44 (0) 303 123 1113

Phil Price Data Protection Officer/GDPR Owner
We Clean Easy
Palmerston Workshop
Palmerston Road,
Barry
CF63 2YZ
T: 01446 502 078
E: info@wecleaneasy.com

Unit 10
Palmerston Workshop
Palmerston Road,
Barry
CF63 2YZ

01446 502 078
info@wecleaneasy.com